

CHAPTER 4

CONCLUSION

International Office & Partnership (IOP) is an office which was established by Universitas Airlangga in 2010. They manage all the stuff that is related with international matters. IOP is a bridge for both international and domestic institutions to establish a partnership with Universitas Airlangga. Organizing, coordinating, and accommodating international students and academicians who want to get involved in Universitas Airlangga's activities are some of the IOP's jobs. They are not only managing international academic mobility but also domestic. With the establishment of IOP, it is expected that education in Universitas Airlangga can be improved to be international standard quality.

After the writer completed her internship at International Office & Partnership as a staff member of ASAIHL 2013, she got a lot of experiences and knowledge about an international office. The writer learned about dealing with international parties and how to use English language well. She also learned how to write business correspondences which she had already gotten in her class. She thought that the subjects she got were very useful for finishing her tasks. It also could help her to find some great job easier later.

In the D-day of ASAIHL 2013 on 1st May and 2nd May 2013, she had interesting experiences. She met foreign people, talked with them, and served them as well as possible. Some people said that they appreciated our work

because we worked really hard and we treated them very nice. That was her great experience to help all the committee from IOP to succeed this event.

In addition, working in International Office & Partnership is interesting and fun because the writer got a new family there. She got a wonderful experience of working in IOP because she could contribute to arrange an international big event, ASAIHL International Conference 2013. Hopefully, all the experiences that the writer was gotten are useful for her and for her future career.