

Final Report

A Job Training Report as a Collection and Education Staff

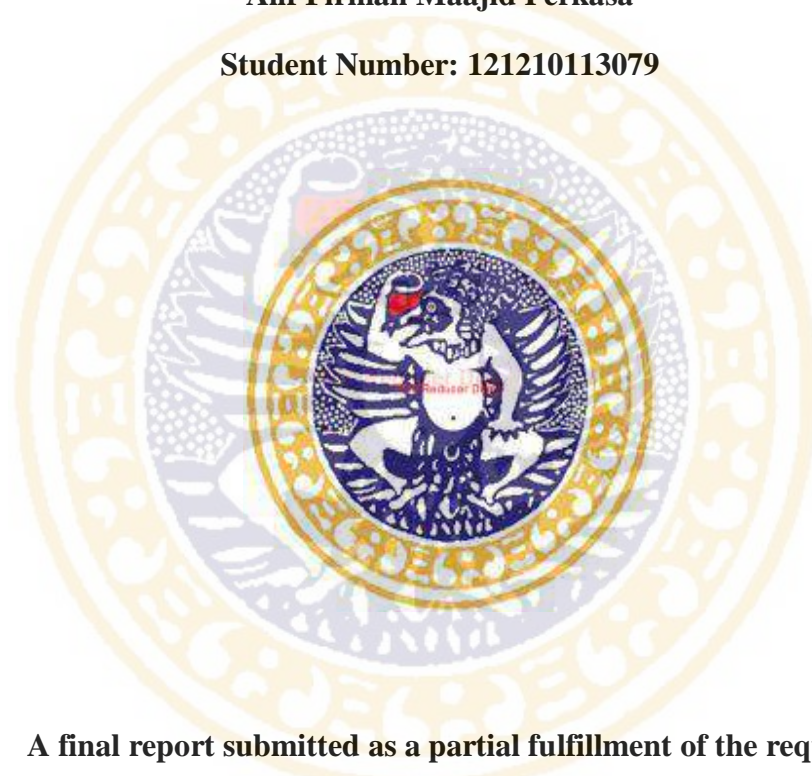
At UPTD Tugu Pahlawan Surabaya

From 19th February - 19th March 2015

By

Alif Firman Maajid Perkasa

Student Number: 121210113079



A final report submitted as a partial fulfillment of the requirements

For the degree of AHLI MADYA (A.Md)

Major: Business Communications

ENGLISH DIPLOMA PROGRAM

FACULTY OF VOCATIONAL EDUCATION

UNIVERSITAS AIRLANGGA

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Approved to be examined

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FACULTY OF VOCATIONAL EDUCATION
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2015

This is to certify that the Final Report of
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TO MY FATHER, MOTHER, MY LIL SISTER
AND MY FAMILY,
TO MY GIRLFRIEND AND ALL OF MY
FRIENDS. THANK YOU SO MUCH.



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The writer fully realized, since there are limited knowledge and time, this final report is still far from perfect; therefore, constructive criticism will be needed a lot. The writer hopes that this final report could be useful for students who will accomplish their study at similar major. The writer also hopes that this final report could give contribution for everyone who reads it.

