

A FINAL REPORT

STRATEGIES IN MAKING AN EFFECTIVE BUSINESS

LETTER IN ENGLISH IN PT. LINTECH DUTA PRATAMA

Presented in partial fulfillment of the requirement for the Diploma Degree in

English Language



By

Maulidiah Aisyah

Student Number: 1511711813026

Major: Business Communication

ENGLISH DIPLOMA PROGRAM

FACULTY OF VOCATIONAL EDUCATION

UNIVERSITAS AIRLANGGA

2020

ADVISOR'S APPROVAL PAGE

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STRATEGIES IN MAKING EFFECTIVE ENGLISH BUSINESS LETTER IN

PT. LINTECH DUTA PRATAMA

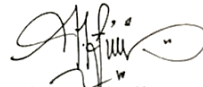
By

Maulidiah Aisyah

Student Number: 151711813026

**Approved to be examined.
Surabaya, 7th June 2020**

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EXAMINER'S APPROVAL PAGE

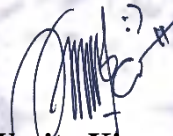
**This to certify the Final Report of
Maulidiah Aisyah**

Has met the Final Report requirements Faculty of Vocational Education Universitas
Airlangga

Surabaya, 7th June 2020

Board of Examiners

Examiner I



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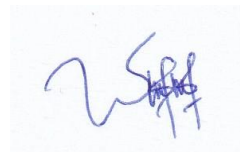
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Winda. S

STATEMENT OF ORIGINALITY

I, Maulidiah Aisyah (151711813026), honestly declare that the final report I wrote does not contain the works or parts of the works of other people, except those cited in the quotation and references, as a scientific paper should.

Surabaya, 7th June 2020



Maulidiah Aisyah

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DEDICATION PAGE

ALHAMDULILLAH...PRESENTED TO YOU

MY BELOVED PARENTS...

